

SBMHA Executive Meeting Minutes

Annual General Meeting of Members

Thursday May 23, 2019 at 7:00 pm

Teeswater Community Complex

Minutes

1. Call to order and opening remarks:

- The meeting was called to order Jason MacDonald by at 7:01 pm.
- 15 members were in attendance.

2. Approval of the agenda:

- Jason read the proposed agenda to the gathered members.
- A motion was made by Nancy Berwick to approve the agenda as read.
- Seconded by Carl Kennedy, Carried.

3. Approval of the Minutes from the previous Meeting of the Membership:

- Everyone was provided time to review the minutes from the May 24, 2018 AGM.
- A motion was made by Bill Lorentz to approve the 2018 AGM Minutes as presented.
- Seconded by Nancy Zettler, Carried.

4. Receiving and approving the report of the Auditor of the Association for the 2018-2019 season:

- Bonnie Gamble and Tammy Hickling were the Auditors for the Association this season and they reviewed the 2018-2019 financial records. Donna Ruetz confirmed that they stated they found everything balanced and was correct.
- A motion was made by Sharyl Roberston to approve the auditor's report as presented.
- Seconded by Carl Kennedy, Carried.

5. Treasurer's report for the 2018-2019 season:

- Donna Ruetz reviewed the treasurer's report with the membership.
- A motion was made by Nancy Berwick to approve the report as presented.
- Seconded by Steve Wall, Carried.

6. Appointment of the Auditor for the 2019-2020 season:

- Bonnie Gamble and Tammy Hickling are willing to audit the financial records again for the 2019-2020 season.
- A motion was made by Nancy Zettler to have Bonnie Gamble and Tammy Hickling audit the financial records again for the 2019-2020 hockey season.
- Seconded by Bill Lorentz, Carried.

7. Receiving reports of the activities of the Association during the 2018-2019 season (as needed).
 -No report given

8. Receiving reports regarding the planned activities of the Association for the 2019-2020 season (as needed):

- New Fees for the 2019-2020 Season

<u>Division</u>	
Pre School	\$325
IP	\$325
Tyke	\$350
Novice	\$400
Atom	\$400
Pewee	\$450
Bantam	\$450
Midget	\$475
Juvenile	\$475

A motion was made by Adam Weishar to accept the fee changes, seconded by Donna Ruetz.
 Motion Carried.

- The food booth will not be operational
- There will be no fundraising draw
- There will be no \$400 tournament subsidy for each team

9. Consideration of any proposed amendments to the By-Laws of the Association and the Rules of Operation:

- following amendments were read and discussed

Proposed Changes to the SBMHA Rules of Operation

Current Rules of Operation as Written	Proposed Change to Rules of Operation
7.6 Team Budgets and Financial Statements e) Any individual team fundraising initiatives must be approved by the Board before fundraising begins. All teams are entitled to run a 50/50 draw throughout the season. The funds will be held by SBMHA and disbursed by the Board to the teams when requested.	7.6 Team Budgets and Financial Statements e) Any individual team fundraising initiatives must be approved by the Board before fundraising begins. All teams are entitled to run 50/50 draws throughout the season. The funds will be held by SBMHA and disbursed by the Board to the teams when requested to cover expenses directly related to tournament fees and travel expenses.
15.2 Parents Responsibility	15.2 Parent/Guardian Responsibility d) Parents/Guardians will be required to indicate their preference from a list of Board approved volunteer categories. The Board will endeavor to match families with their preference however does not guarantee placement in any preferred category.
	15.2 Parent/Guardian Responsibility e) Volunteer categories will be indicated during Registration; registration will be deemed incomplete unless volunteer category

	<p>preferences have been selected or Parent/Guardian has elected to forfeit their Volunteer Bond. In the event of forfeiture, the Volunteer Bond will become due with registration fees.</p>
<p>15.3 Team fundraising a) All teams are entitled to run a 50/50 draw throughout the season. The funds will be held by SBMHA and disbursed by the Board to the teams when requested.</p>	<p>15.3 Team fundraising a) All teams are entitled to run 50/50 draws throughout the season. The funds will be held by SBMHA and disbursed by the Board to the teams when requested to cover expenses directly related to tournament fees and travel expenses.</p>
<p>5.1 Underage Players a) Any player wishing to try out for a team above his/her proper age group is eligible to try out for the Rep team only. If he/she fails to make that team, he/she must return to his/her proper age grouping.</p>	<p>5.1 Underage Players a) Any player wishing to try out for a team above his/her current age group is eligible to try out for the Rep team only; such players must pre-register for tryouts and indicate their intention to try out with the older age division. b) In order to be selected for the older age division, the player must be evaluated as top 5 player for the older age division. Top 5 indicates the player is rated as a top 3 forward or top 2 defense. A goalie must be rated as the top goalie for the team they are trying out for. c) If the player fails to be selected, he/she must return to his/her proper age division. Consistent with this requirement, a player would not be able to play on the AE team of the older age division. d) It is strongly recommended that players trying out for an older age division should also participate and be evaluated in the tryouts for their current age division. e) If the player decides not to attend the tryouts for their current age division and to only attend the tryouts for the older age division, that player will not be eligible to be selected for the Rep team for their current age division. f) The Board may waive any above item(s) due to operational requirements in the best interests of the association.</p>
<p>5.5 Representative Teams ii) b) The Board will provide to the coaches before tryouts the number of players and goalies the individual teams will be allowed to carry on these teams based on the number of registrants. If in the opinion of a majority of the Board, a minimum roster must be set for a team so as to not adversely affect the rest of the teams in the grouping, they will do so and inform the affected coach. c) The affected team will not be allowed to operate below this minimum roster without approval of the majority of the Board. g) The tryout process includes a rust off skate and 4 tryouts can be any combination of games or tryout practices. Cuts are allowed to be made in a staged approach starting after the first tryout skate. Tryouts are tryouts that are scheduled, not tryouts the player shows up for, this includes a game or practice. If a game is scheduled the evaluators must be present at the game. There is no “dry-land” tryouts allowed.</p>	<p>5.5 Representative Teams ii) b) The Board will determine the minimum number of players and goalies the Rep team will be allowed to carry based on the number of registrants and consulting WOAA and OMHA guidelines. Maximum team numbers may be reviewed on a case by case basis by the Coaches Committee whom will make a recommendation to the Board for approval. c) Final team sizes will be approved by the Coaches Committee and based on input from the Head Coach and a review of player evaluation forms. g) The tryout process includes a rust off skate and 3 tryouts and can be any combination of games or tryout practices. Cuts are allowed to be made in a staged approach starting after the first tryout skate. Tryouts are tryouts that are scheduled, not tryouts the player shows up for, this includes a game or practice. If a game is scheduled the evaluators must be present at the game. There are no “dry-land” tryouts allowed. n) A fee set by the executive will be charged for non-members (players from another Minor Hockey Association) wishing to try-out for our representative teams. If the child is selected to the team, the try-out fee will be applied against the registration fee. If the child is not selected for the representative team, the fee will be forfeited.</p>

3.2 Residency and Eligibility	3.2 Residency and Eligibility d) Other exceptional circumstances, as approved by the Board
3.6 Registration Fees b) Parents will also include a cheque for fund-raising in addition to the required registration fee. Amount to be determined by the budget.	3.6 Registration Fees b) Removed

A motion was made by Donna Ruez to accept the proposed changes. Seconded by Carl Kennedy, carried.

Proposed Changes to the SBMHA By-Law

Current By-Law as Written	Proposed Change to By-Law
<p>7.3 Notice</p> <p>a) Annual General Meeting: Notice of the Annual General Meeting to be held within the last ten (10) days of May in each year, shall set out the agenda, including particulars of any other business to come before the Meeting. The time and the place of the Meeting and such notice shall be hand delivered or mailed to all Members at the last known address recorded for such Members in the records of the Association. Such notice shall be posted in all Association Arenas at least thirty (30) days prior to the date of the Meeting.</p>	<p>7.3 Notice</p> <p>a) Annual General Meeting: Notice of the Annual General Meeting to be held within the last ten (10) days of May in each year, shall set out the agenda, including particulars of any other business to come before the Meeting. The time and the place of the Meeting and such notice shall be delivered by email or by telephone to all Members at the last known email address recorded for such Members in the records of the Association. Such notice shall be posted on the SBMHA Website at least thirty (30) days prior to the date of the Meeting.</p>
<p>10.2 Board Meetings</p> <p>(a) Regular Board Meetings</p> <p>Except as otherwise required by law, the Board may hold Meetings at such place or places as the President or, in his or her absence, the Vice-President, may from time to time determine. The Board shall meet not less than ten (10)) times per fiscal year (May 1 -April 30).</p>	<p>10.2 Board Meetings</p> <p>(a) Regular Board Meetings</p> <p>Except as otherwise required by law, the Board may hold Meetings at such place or places as the President or, in his or her absence, the Vice-President, may from time to time determine. The Board shall meet not less than ten (10)) times per fiscal year (May 1 -April 30).</p> <p>(i): Directors are required to submit an Operational Report, minimum of forty-eight (48) hours prior to any General Meeting; for review and approval by the Board at the subsequent meeting.</p>
<p>12.14 Web Administrator:</p> <p>i) Maintain and update website ii) Establish contact with web provider' iii) Post all information forwarded from the various Committees and Board iv) Will be chaired by the Secretary</p>	<p>12.14 Website & Communications Committee:</p> <p>i) Maintain and update website ii) Establish contact with web provider' iii) Post all information forwarded from the various Committees and Board iv) Will be chaired by the Secretary</p>
<p>12.1 Standing Committees:</p> <p>The following committees shall be Standing Committees of the Board:</p> <p><u>Committees</u></p> <p>a) Executive Committee b) Nominations b) Discipline c) Risk Management d) Equipment Management e) Coaches f) Booth g) Fund Raising i) Web Administrator j) Registration</p>	<p>12.1 Standing Committees:</p> <p>The following committees shall be Standing Committees of the Board:</p> <p><u>Committees</u></p> <p>a) Executive Committee b) Nominations b) Discipline c) Risk Management d) Equipment Management e) Coaches f) Fund Raising g) Website & Communications h) Registration i) Tournaments</p>

k) Tournaments l) Referee in Chief Committee	j) Referee in Chief Committee
12.12 Booth Committee: i) Will be chaired by the Director at large ii) Maintain the booth operations iii) Responsible for compiling all financial details and promptly forwarding money to the Treasurer	12.12 Booth Committee: Remove

A Motion was made by to accept the changes Carl Kennedy, seconded by Steve Wall. Carried.

10. Election of the New Board:

- read the positions available on the Board and the names of the nominees if there were any.

- President (1 year) – Jason McDonald
- Past President (1 year) – Vacant
- 1st Vice President (1 year) – Steve Wall
- 2nd Vice President (1 year) – Nancy Berwick
- OWHA Centre Contact (2 years) – Sherrie Christie
- OMHA Centre Contact (2 years) – Heather Collins
- Local League Convenor (2 years) – Murray Steffen
- Rep/AE Convenor (2 years) – Bill Lorentz
- Technical Director (1 year) – Adam Weishar
- Director-at-Large (1 year) – Sharyl Robertson
- Treasurer (2 years) – Vacant
- Ice Manager (2 years) – Carl Kennedy
- Secretary (1 year) – Krista Grubb
- Registrar – Nancy Zettler

- Krista Grubb made a motion to accept the nominees for all the positions on the new SBMHA Board as presented, seconded by Bill Lorentz ,Carried.

11. Registration Dates were set to June 5th, June 8th, and June 12th, 2019.

12. Next Meeting was set to June 20th at 7:30pm in Teeswater Arena.

13. Motion to Adjourn:

-A motion to adjourn the meeting was made by Nacny Berwick, seconded by Sharyl Roberston, Carried.